Application Form

Academic Year : 20 ______ - 20 ______
Application No. : _________________
Name of the Student : ________________
Class for which admission is sought : ________________
Dear Applicant,

Accept my congratulations for selecting The Velammal International School for your education. It’s a pleasure to welcome you to this portal of quality education. Here you will find that every aspect of your development is ensured and you will discover that learning at TVIS is fun and motivating.

I am sure you will, through your conduct and behaviour, motivate your schoolmates and make us all proud.

Wish you all the best.

M.V. M. Sasi Kumar
Director
The Velammal 'Family Tree'

The Velammal International School near Chennai, the southern metropolis of India is a prestigious educational institution governed by the Velammal Educational Trust. The other institutions of this, over two decades old trust are Matriculation Schools, Engineering Colleges, Post Graduate Technical and Management Colleges and Medical Institutions. Thousands of students have passed through these portals and most of them have carved a niche for themselves in their professional endeavours in India and Abroad. Today, over 45,000 students are pursuing studies in various disciplines. At Velammal things move in only one direction - Upwards.

Velammal Group of Institutions - The success route

Velammal Matriculation Higher Secondary School (Estd. 1986)
T.S. Krishna Nagar, Chennai.

Velammal Matriculation School (Estd. 1986)
Mugappair East, Chennai.

Velammal Matriculation Higher Secondary School (Estd. 1991)
Mugappair West, Chennai.

Velammal Matriculation Higher Secondary School (Estd. 1994)
Ladanendal, Thiruppuvanam, Sivagangai District.

Velammal Engineering College (Estd. 1995)
Ambattur-Red Hills Road, Chennai.

Velammal College of Management & Computer Studies (Estd. 1995)
Ambattur-Red Hills Road, Chennai.

Velammal Matriculation Higher Secondary School (Estd. 2000)
Ambattur-Red Hills Road, Chennai.

Velammal Matriculation Higher Secondary School (Estd. 2003)
Ponneri High Road, Panchetti.

The Velammal International School (Estd. 2004)
Ponneri High Road, Panchetti.

Velammal Matriculation Higher Secondary School (Estd. 2006)
Viraganoor, Madurai.

Velammal College of Engineering & Technology (Estd. 2007)
Viraganoor, Madurai.

Velammal Residential School (Estd. 2008)
Madurai-Rameswaram High Road, Ladanendal.

Velammal Vidyalaya (Estd. 2008)
Mel-Ayanambakkam, Chennai.

Velammal Institute of Technology (Estd. 2008)
Chennai-Kolkata High Road, Panchetti.

Velammal Future School (Estd. 2008)
Ambattur, Chennai.

Velammal Sports School of Excellence (Estd. 2008)
Ambattur-Red Hills Road, Chennai.
Instructions: • Please fill the application form in CAPITAL letters only. • The application form is invalid without the signature of the parent/guardian. • Submission of the application form does not mean granting of admission. • The date of birth and the spelling of the pupil's name should be according to the last school records. • The certificate form the previous school stating the date of birth and the progress report/transcript of the last examination appeared is mandatory. • If admission is not granted, the registration fee will be refused. • Please mention the international / national dialling code wherever applicable. • Please attach extra sheets for any additional information that you may wish to provide. • It is the responsibility of the parent/guardian to intimate the school in writing if there are any changes in the details provided in the application form. • Approved visitors must be 18 years and above.

Please ensure that all the following documents, which are required to complete the admission process are submitted.

At the time of application: • Completed application form. • Progress report of the last Class attended. • Previous school record form. • Rules and regulations, signed by the parent in acceptance. • Two passport size photographs of the student. • Two passport size photographs of the parent/guardian. • Copy of the passport.

Upon receiving the provisional letter of admission: • Copy of the birth certificate. • Transfer Certificate from the previous school. • One passport size photograph of each of the approved visitors. • Medical history form.

**APPLICANT INFORMATION**

<table>
<thead>
<tr>
<th>Surname (in capital letters)</th>
<th>Name (in capital letters)</th>
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<tbody>
<tr>
<td>Date of Birth</td>
<td>Age (as on 1st June)</td>
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<td>Day</td>
<td>Month</td>
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<td>Month</td>
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<td>Nationality</td>
<td>Religion</td>
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<td>Religion</td>
<td>Mother Tongue</td>
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<td>Present Address</td>
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<td>Pin Code</td>
<td>State</td>
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<td>Res. Phone</td>
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<td>Res. Phone</td>
<td>Secondary Phone</td>
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**ADMISSION INFORMATION**

<table>
<thead>
<tr>
<th>Class for which admission in sought</th>
<th>Second language</th>
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<tbody>
<tr>
<td>Group in case of class XI</td>
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</table>
PARENTS' / GUARDIAN'S INFORMATION

Father's Name (in capital letters)

Date of birth
Nationality
Qualification
Occupation
Citizenship (as per the passport)
Designation
Office Address
Mobile No.
Office Telephone No. & Fax No.
E-mail

Any other specific information regarding the parents:

Guardian's Name (in capital letters)

Qualification
Occupation
Designation
Relation with the Child
Citizenship (as per the passport)
Res. Phone
Mobile
E-Mail
1 additional passport size photograph to be submitted with the form. Father’s, Mother’s & Guardian’s name to be written on the reverse.
## Previous Academic Record

(Starting from Grade one)

<table>
<thead>
<tr>
<th>Grade</th>
<th>Name of the school attended</th>
<th>Country or State</th>
<th>Board</th>
<th>Academic Year</th>
<th>Medium</th>
<th>Second Language</th>
<th>Third Language</th>
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</tbody>
</table>

## Sibling Details

(Any Brother(s) / Sister(s) presently studying in any of the Velammal Group of Institutions)

<table>
<thead>
<tr>
<th>Name/s of Siblings</th>
<th>Age</th>
<th>Class</th>
<th>Name of the School / College</th>
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</table>
ACADEMIC AND EXTRA-CURRICULAR PROFILE

a) List the academic achievements, (if any) of your child:

b) List the extra-curricular achievements of your child:

c) Has a learning assessment ever been requested or completed? (If Yes, Please explain and provide the report)

d) Does the student have any health concerns, allergies, etc. that the teacher / warden should be aware of? (Please enclose necessary documents)
g) What are your expectations from The Velammal International School? (State in order of priority by providing serial numbers)

- [ ] Top Quality Education
- [ ] Extra Curricular Activities
- [ ] Communication Skills
- [ ] General Discipline
- [ ] Uniformed Services
- [ ] Specialised coaching, exposure and encouragement in sports & games

If others, specify: ____________________________________________________________

Example:

- 2  Top Quality Education  
- 4  Extra Curricular Activities  
- 1  Communication Skills

- 3  General Discipline  
- 6  Uniformed Services  
- 5  Specialised coaching, exposure and encouragement in sports & games

IDENTIFICATION MARKS

1. __________________________________________________________

2. __________________________________________________________
**DECLARATION BY THE PARENT**

1) It is hereby certified that all information provided to the school regarding age, health, class, etc pertaining to our ward is correct. At any point of time, if this information is found to be false, forged, incorrect or misinterpreted, then we are responsible for the same and we understand that immediately the admission will be held null and void.

2) We have read & understood the Guidelines & Policies stated in this booklet.

Date: 

Signature of the Parent / Guardian

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**FOR OFFICE USE ONLY**

Entrance test marks details

<table>
<thead>
<tr>
<th>Language</th>
<th>Maths</th>
<th>Science/Physics</th>
<th>Total</th>
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<tbody>
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<tr>
<td>Science/Physics</td>
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Second Language:   Third Language:   Group:   

(In case of XI ans XII)

Interview Details:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
CERTIFICATES

<table>
<thead>
<tr>
<th>Certificates</th>
<th>Whether Enclosed</th>
<th>Xerox / Original</th>
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<tbody>
<tr>
<td>1. Transfer Certificate</td>
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<td>Yes</td>
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<td>2. Birth Certificate</td>
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<td>3. Marks Statement</td>
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<td>4. Community Certificate</td>
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<tr>
<td>Yes</td>
<td>No</td>
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</table>

Certificates verified, found correct and filed

Date: ____________________________
Signature of the Admission Incharge / Office Clerk

ADMISSION NOTE

Master / Miss ____________________________ represent that I have the authority to admit

S/o / D/o Mr / Ms ____________________________ has been admitted in class ____________

Group ____________ Admin. No. ____________________________

Principal
Date: ____________________________
Director
Date: ____________________________

CASHIER'S NOTE

Received Rupees ____________________________

From Mr / Mrs ____________________________ F/o / M/o ____________________________

towards school fees as per rules.

Admission Number allotted ____________ Entered in the Admission Register on Page No. ____________

Admission Clerk
Date: ____________________________
Principal
Date: ____________________________
THE VELAMMAL INTERNATIONAL SCHOOL
Soaring High

"Velammal knowledge Park", Kolkatta High Road, Panchetti 601 204
Thiruvallur District, Tamil Nadu. INDIA.
Tel.: +91-44-2797 2580 / 2797 1888
E-mail: info@tvis.in Website: www.tvis.in

Governed by Velammal Educational Trust.